

Kingsway Prison and Family Outreach Board of Directors
Minutes of the Meeting - **APPROVED**
Interim Meeting
February 25, 2021
VIA ZOOM VIDEO CONFERENCE

Members Present: Vicki Barb; David Boyce; Linda Boyce; Jeanne Conley; Murdock Conley; Pat Crouse; Shirley Gibbs; Louise Jennings; Todd Lilley; Pappy Pless; Sandy Pless; Alvin Yoder
Members Absent: Jeanne Carter

The meeting was called to order at 6:32 pm.

The meeting opened with prayer from Linda Boyce.

The Board members present gave brief introductions of themselves to new member Todd Lilley, who in turn gave a brief introduction to the members.

The focus of this meeting was to review and discuss the responses to the Vision Survey sent to all Board members in January, as presented by David Boyce.

Major points that were reviewed and discussed included:

- The need for a professional audit:
 - This is a necessity with consideration of the future hiring of a paid CEO.
 - The difference between an audit and a professional review was explained and discussed.
 - Due to the expense of an audit and the size of the Kingsway organization, it was generally determined that a professional review will be sufficient.
 - Vicki Barb will talk with a CPA acquaintance regarding this task.
- The need for and establishment of a Finance Committee was discussed.
- Costs associated with re-entry were discussed extensively.
- Revising the financial reports and budget to show a more detailed breakdown of income and expenses was discussed at length.
- Having Board members volunteer to serve as Intake Coordinators for fundraising events was presented and discussed.
- The establishment of a Governance Committee to review and revise the By-Laws was presented and briefly discussed.
- The completion of the Vision Survey Consolidated Responses worksheet was explained. This form is requested to be returned to David and Linda Boyce within 7 days of this meeting (by Thursday, March 4.)

The meeting was adjourned at approximately 8:35 pm.

Respectfully submitted by
Sandy Pless, Secretary, Kingsway Prison and Family Outreach