

Kingsway Prison and Family Outreach Board of Directors  
Minutes of the Meeting - **APPROVED**  
Interim Meeting  
September 15, 2021

Members Present: Vicki Barb; Jeanne Carter; Jeanne Conley; Pat Crouse; Shirley Gibbs; Louise Jennings; Pappy Pless; Sandy Pless; Pam Presgrave; Alvin Yoder

Members Absent: Murdock Conley

Guests Present: Rev. Gordon Meriwether; Amy Knorr

The meeting was called to order at 7:00 pm.

The meeting opened with prayer and a devotion from Jeanne Carter. Scripture reference was from Psalm 23.

The proposed Statement of Faith and Covenant Agreement were discussed:

- The documents were sent to all Board members by email prior to the meeting for review and comment.
- The Statement of Faith is designed to be signed by all volunteers, staff, and Board members. The Covenant Agreement is designed to be signed by all Board members.
- A **motion** was made by Shirley Gibbs, and seconded by Pappy Pless, to accept and institute the use of these documents.
- A brief discussion followed the motion.
- This matter was tabled at this time.

Guest Amy Knorr was introduced. Ms. Knorr works for the EMU Center for Justice and Peacebuilding, and is a member of the Board of Directors for Our Community Place.

Action Plan committee reports were provided as follow-up to the Strategic Planning Meeting held on July 31, 2021, facilitated by Gordon Meriwether:

- Financial - Murdock and Jeanne Conley
  - Jeanne requested a reassignment to the Ministry committee, especially in the area of re-entry, which is more closely aligned with their current ministry efforts.
- Leadership - Louise Jennings and Jeanne Carter
  - Areas of focus include a paid administrator, finances, volunteer coordination, and event management
  - The need for diversity on the Board of Directors and in the volunteer base (ethnicity, gender, and age) was cited.
  - The possibility of seeking volunteers from area colleges, including service fraternities and sororities, was discussed.
  - Kingsway will be able to set up an informational display at a Volunteer Fair at JMU.
- Policies - Pat Crouse and Alvin Yoder
  - A draft of financial policies and guidelines was presented for initial review.

- Growth - Pappy and Sandy Pless
  - An initial Growth Plan, including mention of expansion, services, and technology, was presented for review.
  - Any Growth Plan is strongly connected to fundraising and financial planning.
- Ministry - Vicki Barb and Shirley Gibbs
  - Bible studies for distribution inside prison have been completed. The studies can also be adapted for use by churches.
  - Fundraising: one event was held in September; one event is scheduled in October; an additional event is being discussed as a future possibility.
  - Examples of specific outreach efforts and actions were given.
  - The need for recruitment was discussed.
  - Kingsway has gained a new office volunteer, who has experience as an event coordinator for fundraising.

A “Birthday Bash” fundraiser event, in honor of Louise Jennings’ 86th birthday, has been scheduled.

- Saturday, October 23, from 4:00 to 6:00 pm, at Mt. Crawford Ruritan Park in Mt. Crawford, VA
- Food will be provided; details will be forthcoming.
- Music will be provided by the Glory Bound Singers (confirmed), 3-In-1 Quartet (tentative), and Murdock and Jeanne Conley (tentative).
- A freewill offering will benefit Kingsway.

New ideas for fundraising events were presented. These include:

- A spring carnival event, with activities that are family-friendly and geared to children.
- A walk event with solicited sponsorships.
- A possible “Jeep run” with the Augusta Jeep Club.

The meeting was adjourned at approximately 8:35 pm.

Respectfully submitted by

Sandy Pless, Secretary, Kingsway Prison and Family Outreach