

Kingsway Prison and Family Outreach Board of Directors
Minutes of the Meeting - **APPROVED**
April 21, 2021
VIA ZOOM VIDEO CONFERENCE

Members Present: Vicki Barb; David Boyce; Jeanne Carter; Jeanne Conley; Murdock Conley; Pat Crouse; Shirley Gibbs; Louise Jennings; Todd Lilley; Pappy Pless; Sandy Pless; Alvin Yoder

The meeting was called to order at 6:40 pm.

The meeting opened with prayer and a devotion from Pappy Pless. Scripture reference is from John 21:15-17.

A **motion** was made by Pappy Pless, and seconded by Pat Crouse, to approve the election of Vicki Barb as President of the Board of Directors for the remainder of the 2020-2021 term, following the resignation of Linda Boyce from the Board. Motion passed.

A **motion** was made by Louise Jennings, and seconded by Pat Crouse, to approve the minutes of the last meeting with spelling corrections. Motion passed.

A **motion** was made by Louise Jennings, and seconded by Pappy Pless, to approve the election of Jeanne Carter as Vice President of the Board of Directors for the remainder of the 2020-2021 term. Motion passed.

A **motion** was made by Pappy Pless, and seconded by Pat Crouse, to approve the election of Pam Presgrave to the Board of Directors, to fill the vacant position. Motion passed.

REPORTS

- The Financial Report was provided by Pat Crouse.
 - The report was emailed to the Board members prior to the meeting for review.
 - Financial reports will henceforth include details of all expenditures and income.
 - Line Item 6004 will be changed from the title of “Rent” to the title “Housing” to avoid confusion between rent assistance for re-entry with rent of the office space.
 - Line Item 5005 will be separated into two items for Office Rent and Maintenance.
 - The credit card charges were explained.
 - A **motion** was made by Sandy Pless, and seconded by Shirley Gibbs, to approve the Financial Report. Motion passed.
- The report on the Newsletter was provided by Pat Crouse.
 - The spring newsletter has been sent by mail and is available on the Kingsway website.
 - The summer newsletter has been started.
 - Pat C continues to request submissions of articles, testimonies, news, etc., for the newsletter from the Board members.
- The report on the Great Community Give was provided by Louise Jennings.
 - Kingsway was awarded the \$2000 prize for 100% Board Member participation in donations.

- Louise J is scheduled for an interview on April 22 with someone who learned of Kingsway through the Alignable website.
- Vicki Barb gave an interview regarding the ministry to F&M Bank. The interview should be available to view on the F&M Facebook Page.
- A \$5000 single donation was received from a local attorney.
- The report on Prison Inside/Outside Ministry was provided by Louise Jennings.
 - Money Orders have been received from several inmates who have tithed their stimulus checks to Kingsway.
 - Staff continues to work on and assist with re-entry needs.
 - Louise J and Vicki B plan to attend a seminar on the Steps program for parolees with Chaplain Robby Burke.
 - June 15 remains the expected date for chaplains to be permitted to return to the facilities.
 - Christmas gifts were delivered to the inmates at Augusta Correctional Center last Friday, April 16.

OLD BUSINESS

- The Vision Survey was discussed:
 - The Survey did lead to valuable conversation.
 - The Board of Directors is tasked with deciding on the direction in which to move forward.
 - Forming a Committee dedicated to delving into the future of Kingsway was discussed.
 - Using the consensus of responses sent previously as a plan and roadmap for the future is recommended.
- David Boyce submitted his resignation from the Board of Directors verbally.
 - David and Linda Boyce both remain committed to the Kingsway ministry and plan to continue serving in volunteer roles.
 - An election to fill this vacancy will be held following receipt of David's written letter of resignation and the finding of candidates.

NEW BUSINESS

- Pat Crouse has written a job description of all volunteers.
- Ways in which people can fill in for other volunteers was discussed.
 - Cross-training to accomplish this is needed.
- Todd Lilley led a discussion of the need for specific steps to keep Kingsway a viable ministry.
 - The question of "Where are we going and why do we exist?" was raised and discussed.
 - The Strategic/Operational/Tactical diagram was explained.
 - Holding a retreat meeting regarding creation and implementation of a Strategic Plan was discussed:
 - A date in the near future must be set.
 - Having a meeting facilitator was discussed and agreed upon.
 - Todd L and Shirley G may know people who would act as facilitator.
- A brief discussion regarding holding in-person meetings and restarting the Thursday Night Fellowship services was held.

- A brief discussion regarding the use of videos inside the prisons for the inmates about prison ministry and Kingsway, and the possibility of setting up live-streaming, was held.
- As of 8:30 pm, \$10,160 in donations for Kingsway had been received through the Great Community Give.

The next Kingsway PAFO Board of Directors quarterly meeting is scheduled for Wednesday, July 21, at 6:30 pm. The format of the meeting, either by Zoom video conference or by in-person gathering, will be determined at a later date.

The meeting was adjourned at approximately 8:30 pm.

Respectfully submitted by

Sandy Pless

Secretary, Kingsway Prison and Family Outreach